



# Yateley Community Pre-School

Registered Charity No.: 298231

## **Pick Up Procedure**

At the end of a session, parents wait outside to collect their child.

A member of staff will stand at the door and call each child in turn.

Children's work is passed out to the parent.

A member of staff will sit with the children in the book corner, whilst other staff supervise the children's work and to keep an eye on those who are keen to make an exit.